**多媒体设备维修单**

编号： 年 月 日

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 使用部门  （签章） | |  | |  | | 班级 |  | | 教室编号 |  | | |
| 智慧黑板 | 机器编号 | | |  | |  | | | 发生时间 |  | | |
| 故障现象及原因 | | |  | |  | | | | | | |
| 维修结果 | | |  | |  | | | | | 是否  人为 |  |
|  | |  |
| 投影机 | 发生时间 | | |  | |  | | | | | | |
| 故障现象及原因 | | |  | |  | | | | | | |
| 维修结果 | | |  | |  | | | | | 是否  人为 |  |
|  | |  |
| 音箱 | 发生时间 | | |  | |  | | | | | | |
| 故障现象及原因 | | |  | |  | | | | | | |
| 维修结果 | | |  | |  | | | | | 是否  人为 |  |
|  | |  |
| 其他 | 发生时间 | | |  | |  | | | | | | |
| 故障现象及原因 | | |  | |  | | | | | | |
| 维修结果 | | |  | |  | | | | | 是否  人为 |  |
|  | |  |
| 送单时间 | | |  | | 系经办人员 | | | 完成时间 | | | | |
|  | | |  | |  | | |  | | | | |

班长签字： 班主任签字：